



Rylander Elementary PTA Marquee Message Request



What better way to say "Happy Birthday" or "Congratulations" to your child than to put it on the Rylander Elementary Marquee! Requests will be considered for birthday wishes or school related congratulatory messages for your child.

- Advance payment of \$10.00 per message, per child is required and must accompany this form.
- Requests and payment must be received at least **2 weeks** in advance of the requested display date. **Late requests are subject to availability and may be refused.**
- Messages will be displayed for **3 calendars days**, including the date requested.
- **PTA and school messages take precedent** and display of your messages is subject to availability of marquee space.
- You will be notified if space is not available on the date you requested; in such case you may request an alternate date.
- Content is subject to acceptance by the **PTA and Rylander Principal**. Messages other than happy birthday need to be school related.
- **This is a PTA sponsored service. For questions, comments or concerns please contact:** Natalie Boyd @ (281) 693-4880.
- Display of your child's name will be limited to the first name and first letter of the last name of the birthday child only. Requestor / parents names will not be displayed.

Please print message as you want it displayed on line below.

Requested display date: _____

Parent's name: _____

Phone number: _____

E-mail address: _____

Signature: _____

Make checks payable to: RRE PTA

Submit to: Marquee Request / Rylander PTA